

IDAHO STATE BUILDING AUTHORITY
MINUTES OF THE MEETING OF THE
BOARD OF COMMISSIONERS

DATE: February 26, 2020

LOCATION: Authority Office
950 W. Bannock Street, Suite 490
Boise, Idaho 83702

Commissioners Present

V.L. "Bud" Tracy, Chairman (by phone)
James Hammond, Vice Chairman (by phone)
Candice Allphin (by phone)
Shelly Enderud (by phone)
Tim Anderson (by phone)

Commissioners Absent

None

Others Present

Wayne Meuleman, Executive Director (in person)
Keith Reynolds, Director, Department of Administration (DOA)
Jan Frew, Administrator, Division of Public Works (DPW)
Ric Johnson, Facilities Manager, DPW

1. Call to Order

Chairman Tracy called the meeting to order at 10:30 a.m.

2. Minutes of November 8, 2019 Meeting

Chairman Tracy requested consideration of the minutes of the November 8, 2019 meeting.

MOTION TO APPROVE:

Commissioner Enderud moved to approve the meeting minutes as presented.
Commissioner Allphin seconded the motion and, upon vote, the motion was unanimously adopted.

3. Review of Proposed Assets Transfer Agreement

Mr. Meuleman briefly explained DOA's request that the Authority approve the proposed Asset Transfer Agreement with Idaho Power Company. Jan Frew then discussed DOA's Sublease Agreement with HP, Inc. which requires DOA to provide for separation of all utility services, including electrical service, for each of the buildings subleased to HP, Inc. Additionally, under Idaho Public Utilities Commission rules, electrical service to each of the separate buildings on the Chinden Campus are to be separately serviced and metered. Mr. Johnson reported that DPW has made the changes required to separate utilities services (sewer, water, HVAC, etc.) except electrical service has been completed and the transfer of underground conduit, cable and concrete vaults to Idaho

Power as provided by the Asset Transfer Agreement will allow for separate Idaho Power service to each building as required. Mr. Johnson also noted that the Agreement will transfer responsibility and liability for continuing electrical service to Idaho Power and will remove that risk from the State. Further, the Agreement reduces the State's costs of separating electrical service and will not increase the cost of ongoing electrical service. Director Reynolds recommended the Board approve the Asset Transfer Agreement and stated that the separation of utility services will better enable DOA to manage and account for operational costs of the Chinden Campus facilities.

MOTION TO APPROVE:

Commissioner Hammond moved to approve and authorize execution of the Asset Transfer Agreement as presented. Commissioner Enderud seconded the motion and, upon vote, the motion was unanimously adopted.

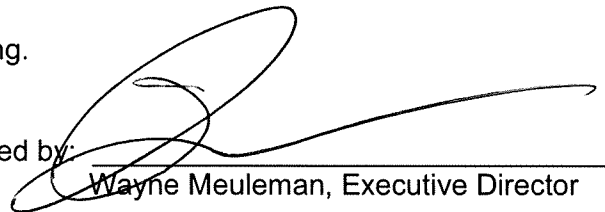
4. Other Business

There was no other business to come before the meeting.

ADJOURNMENT

Chairman Tracy adjourned the meeting.

Submitted by:



Wayne Meuleman, Executive Director

Approved by:



V.L. Bud Tracy, Chairman